

## Quarter 3, 2004-2005 Programming Changes

### Implementation Date: June 1, 2005

1. **Issue:** When EDTS is down, notify users via email.

**Resolution:**

- The FTP application will *automatically* notify component system users via email that HIPAA server is down or that the (registration, diagnosis, adult and child assessment) files have failed to load.
- The message will be a standard TEXT message.
- The notification will be sent to the contact (2 per component) email addresses that have been identified by the component.
- Requests to change or update an email address (for the EDTS/HIPAA server failure notification) will need to be sent through the Field Support Help Desk.
- No return mailbox will be associated with the automated notification system.

*Note:* No automated notification of the server being restored will be generated at this time. This will continue to be a manual process.

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2. **Issue:** Some centers need for the Location (Unit) field to be required and validated against a table of values.

**Resolution:** For adult and child programming a new 3270 CARE mainframe screen/table will be created: **688: RDM LOCATION DATA ENTRY**. This screen will function similarly to the 680:Client and Family Support Program Data Entry screen.

Location data that is entered on the WebCARE RDM Adult and Child Assessment Forms/Screen will be validated against information that has been entered into CARE via the **688: RDM LOCATION DATA ENTRY** screen.

All location data entered for an assessment will be validated against the values stored by the **688: RDM LOCATION DATA ENTRY** program. If the user tries to enter an invalid code an error message will display and the component needs to enter location information on the 688: RDM LOCATION DATA ENTRY screen.

Note: Detailed instructions regarding data entry for the 688:RDM LOCATION DATA ENTRY screen will be sent to the MH Community Centers by the second week in May, 2005. The CARE 688:RDM LOCATION DATA ENTRY screen will be released prior to the 6/1/2005 programming roll out. Notification regarding the 688 screen availability will be sent out via email prior to June 1, 2005.

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3. **Issue:** Revise child programming to be consistent with adult programming (allow multiple incomplete/provider complete records):

- Adult Assessment: A new assessment may be entered if the current Intake, Update, or Discharge Assessment record is Incomplete (all data required have not been entered).
  - Child Assessment: A new assessment may NOT be entered if the current Intake, Update, or Discharge Assessment record is Incomplete (all data required have not been entered).
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4. **Issue:** Allow "Extended Review Period" for Adult SP 1 only and Child SP 4 only. LOC-R and LOC-A must be the same.

**Overview:**

A request was received from the Executive Directors for Mental Health facilities to apply a more lenient use of the 180 Extended Review Period for RDM assessments for Service Package 1 (Adult) and Service Package 4 (Child). To facilitate this request the following programming changes will be implemented:

**Resolution:****Intake Assessment for Service Package 1 (Adult) and Service Package 4 (Child) :**

If the consumer has been assessed and authorized into SP 1/SP 4, the Community Center will complete an 'Intake' assessment using an Intake Assessment Type Code (A = Intake for Adult, and I= Intake for Child)

- The timeframe for this intake assessment will be a 90-day authorization before the TRAG will expire.
- All current RDM business rules will apply regarding expired assessment and the auto-close programming.

Note: This is not a change in programming or policy.

**Update Assessment for SP 1(Adult) and SP4 (Child):**

If the existing consumer:

- Needs an **update** using an update Assessment Type Code (C=Update for Adult, and U=Update for Child) TRAG assessment, and
- Has previously been assessed and authorized into SP1/SP4 (for the last 90 days)

Programming **will be changed** for the following conditions:

- LOCR and LOCA must be equal (e.g., LOCR=1, LOCA=1 and LOCR=4, LOCA=4)
- Then the timeframes for all subsequent SP1/SP4 will be extended to 180 days, when the user places check (✓) mark in the:
  - 'Extended Review Period Requested' box in Section 3 for Adult, or
  - 'Extended Review Period Requested' box in Section 1 for Children (new box added to the CEA with this programming change, effective 6/05)
- If the consumer continues to be authorized into SP1/SP4 the authorization timeframe will continue at 180 days as long as:
  - LOCR and LOCA are equal (e.g., LOCR=1, LOCA=1 and LOCR=4, LOCA=4) and remain equal and in the same Service Package (1 or 4)
  - The Extended Review Requested box is checked. (If the extended review is to be extended another 180 days then the 'Extended Review Requested' box will need to be checked, otherwise the review period will default to the 90-day timeframe).
  - If at any time the LOCR changes to another recommended level of care, then the current appropriate timeframes for the authorized level of care will be in effect.

*Note:* Additional programming, as per Mike Maples, 1/27/2005, the Extended Review Period for the Adult Service Package 2 will no longer be available. This option will be removed from the programming, effective 6/2005.

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5. **Issue:** Add 'Expired Date' and 'Location' to CARE Report "Consumers with Exp/Dis Assessments" # HC029562 XPTR Report.

**Resolution:** Add the two fields: 'Expired Date' and 'Location' to CARE report #HC029562.

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6. **Issue:** Add Adult and Child Auto-Close report to Workflow/Reports.

**Resolution:** Add two reports to the R&DM: RESILIENCY AND DISEASE MANAGEMENT menu and Workflow/Reports.

- Assessments Auto-Closed Adults
  - Assessments Auto-Closed Child
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